

**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO:  
Customer Four  
RR 77, Box 111  
St. Johnsbury, VT 05881

PROJECT:  
Project Number  
Change Order Testing  
Project Street Address  
Project City, VT 05872

APPLICATION NO: 2  
PERIOD TO: 04/04/2004

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	

FROM:  
Default Co. Contact from CAPS 802-895-4929  
Sunburst Software Solutions, Inc.  
2378 Dane Hill Road  
West Charleston, VT 05872  
CONTRACT FOR: Job Description for App for Payment

VIA ARCHITECT:  
All Architect/Engineer Info is held in CAPS  
Address Line 1  
Address Line 2  
City, VT 05872

Architect Contact Name 800-623-DRAW  
PROJECT #'s: Fed  
State  
Architect  
CONTRACT DATE: 01/04/2004

**CONTRACTOR'S APPLICATION FOR PAYMENT**

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner	\$0.00	\$0.00
<b>TOTAL:</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Approved this month:</b>		
<b>Number   Date Approved</b>		
#1, <small>3/15/04, Masonry - small patio</small>	5000	
<b>TOTALS</b>	<b>5000</b>	<b>0</b>
<b>NET CHANGES by Change Orders</b>	<b>\$5,000.00</b>	<b>\$0.00</b>

<b>1. ORIGINAL CONTRACT SUM</b>	\$	<b>7,500.00</b>
2. Net change by Change Orders	\$	<b>5,000.00</b>
<b>3. CONTRACT SUM TO DATE</b> (Line 1 +/- 2)	\$	<b>12,500.00</b>
<b>4. TOTAL COMPLETED &amp; STORED TO DATE</b> (Column G on Continuation Sheet)	\$	<b>5,000.00</b>
<b>5. RETAINAGE</b>		
a. 10 % of Completed Work (Column D + E on Continuation Sheet)	\$	<b>500</b>
b. 10 % on Stored Material (Column F on Continuation Sheet)	\$	<b>0</b>
<b>Total Retainage</b> (Line 5a + 5b OR Total in Column I)	\$	<b>500.00</b>
<b>6. TOTAL EARNED LESS RETAINAGE</b> (Line 4 less Line 5 total)	\$	<b>4,500.00</b>
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b> (Line 6 from prior Certificate)	\$	<b>1,575.00</b>
<b>8. CURRENT PAYMENT DUE</b>	\$	<b>2,925.00</b>
<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b> (Line 3 less Line 6)	\$	<b>8,000.00</b>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:  
By: \_\_\_\_\_ Date: \_\_\_\_\_  
Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, is attached.

State of: State County of: County (pulled from CAPS)  
Subscribed and sworn to before me this day of  
Notary Public: Notary Name (CAPS->System Setup->Address Information->Notary  
My Commission expires: 1/1/2010

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT

**AMOUNT CERTIFIED:** \$ \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:  
By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.